



Snack Shack Buyer

Purpose

The AYSO volunteer position of snack shack buyer is intended to schedule and order all the necessary food and drink for the snack shack.

Specific Duties and Responsibilities

The snack shack buyer is expected to:

1. Check supplies and plan purchases for the snack shack;
2. Shop every second or third week;
3. Keep records and receipts of purchases;
4. Ensure inventory is taken at the end of every game day by the snack shack workers;
5. Assist the snack bar/regional sales coordinator in setting up the snack shack prior to the start of the season; and
6. Attend the coordinators' meeting.

Qualifications and Desired Skills

To be considered for the position of snack shack buyer, the applicant should:

1. Have access to a roomy vehicle such as a mini-van or a pickup truck;
2. Have access to discount food stores, such as Costco or Sam's Club;
3. Be able to keep accurate records;
4. Be knowledgeable about food preparation and health codes; and
5. Successfully pass a screening, including a background check.

Supervision Protocols

While performing as the snack shack buyer, the volunteer is:

1. Subject to the bylaws, rules, regulations, policies, procedures, and guidelines of AYSO;
2. Under the overall authority of and directly supervised by the snack shack coordinator, and supervised indirectly by the snack bar/regional sales coordinator; and
3. To maintain the recommended adult to child supervision ratio of 1:8 or less; that is one adult for every eight or fewer children and two adults (one of whom may be the coach and one of whom should be of the same gender as the group) present at all times. For the protection of both the children and the volunteer, no volunteer should permit himself or herself to be alone with any child or group of children (except his or her own) during AYSO-sponsored activities.

Time Commitment

The anticipated time commitment for a snack shack buyer is a full year. The estimated hours to fulfill duties by month shall be filled in by the snack shack coordinator:

Jan:	hrs.	Feb:	hrs.	Mar:	hrs.	Apr:	hrs.	May:	hrs.	Jun:	hrs.
Jul:	hrs.	Aug:	hrs.	Sep:	hrs.	Oct:	hrs.	Nov:	hrs.	Dec:	hrs.

Orientation, Training, Certification, and Continued Education Provided

To prepare a volunteer for the position of snack shack buyer, AYSO will offer the following educational opportunities which the volunteer is expected to take advantage of and participate in, as appropriate.

1. Orientation by the snack shack coordinator;
2. Board and Staff Introductory Certification (BASIC); and
3. AYSO Safe Haven Program.

Activity Locations

While performing the duties of snack shack buyer, the volunteer is limited to the following locations, unless expressly authorized in writing by the regional commissioner to hold activities in another location.

1. Regional board meetings;
2. The annual Section Conferences;
3. Assigned field locations;
4. Assigned classroom locations;

5. Assigned vendors; and
6. Independent work at home alone, in committees of adults, or in a properly supervised situation with children.