



AYSO **safe haven**



Area Director of Referee Assessment

Purpose

The AYSO volunteer position of area director of referee assessment is intended to develop, maintain, and administer the certification program components of the AYSO National Referee Program within the area including referee advisor and referee assessor training and certification, program implementation and delivery, plus intermediate and advanced referee upgrades.

Specific Duties and Responsibilities

The area director of referee assessment is expected to:

1. Support the AYSO National Referee Program in both specifics and spirit;
2. Administer the AYSO National Advisor and Assessment Programs;
3. Verify certification requests for intermediate and advanced referees.
4. Develop a staff of advisors and assessors strategically distributed throughout the area and available to assist with upgrade requests;
5. Disseminate information to the regional directors of referee assessment within the area, the area referee administrator, and the section director of referee assessment;
6. Verify the accuracy of applications for promotion to intermediate and the advanced referee certification and for the referee assessor certification; and
7. Coordinate the assignment of referees at area playoffs and special events.

Qualifications and Desired Skills

To be considered for the position of area director of referee assessment, the applicant must:

1. Successfully pass a screening, including a background check;
2. Annually submit a Volunteer Application Form and be approved as a volunteer in an AYSO region;

3. Be an advanced referee or higher;
4. Be an AYSO advisor and assessor;
5. Be an AYSO referee instructor (or higher);
6. Have experience as a regional director of referee assessment;
7. Demonstrate interest in promoting the benefits of participating in the AYSO National Referee Certification Program;
8. Be proficient in communication and recognizing interpersonal skills; and
9. Demonstrate administrative ability in program planning, implementation, and management;
10. Have competency in testing and evaluation; and
11. Demonstrate an unswerving commitment to the AYSO philosophies.

Supervision Protocols

While performing as the area director of referee assessment, the volunteer is:

1. Subject to the bylaws, rules, regulations, policies, procedures, and guidelines of AYSO;
2. Under the overall authority of and directly supervised by the area referee administrator, and supervised indirectly by the section director of referee assessment; and
3. To maintain the recommended adult to child supervision ratio of 1:8 or less; that is one adult for every eight or fewer children and two adults (one of whom may be the coach and one of whom should be of the same gender as the group) present at all times. For the protection of both the children and the volunteer, no volunteer should permit himself or herself to be alone with any child or group of children (except his or her own) during AYSO-sponsored activities.

Time Commitment

The anticipated time commitment for an area director of referee assessment is a full year. The estimated hours to fulfill duties by month shall be filled in by the area referee administrator:

Jan:	hrs.	Feb:	hrs.	Mar:	hrs.	Apr:	hrs.	May:	hrs.	Jun:	hrs.
Jul:	hrs.	Aug:	hrs.	Sep:	hrs.	Oct:	hrs.	Nov:	hrs.	Dec:	hrs.

Orientation, Training, Certification, and Continued Education Provided

To prepare a volunteer for the position of area director of referee assessment, AYSO will offer the following referee educational opportunities that area directors of referee assessment are expected to take advantage of and participate in, as appropriate.

1. Orientation by the area referee administrator;
2. Referee Assessor Update;
3. Annual Update for Referee Administrators, Instructors and Assessors;
4. Various referee track workshops at the annual Section Conferences; and
5. AYSO National Assessor Training.

Activity Locations

While performing the duties of area director of referee assessment, the volunteer is limited to the following locations, unless expressly authorized in writing by the area director to hold activities in another location.

1. The annual Section Conferences;
2. Assigned field locations;
3. Assigned classroom locations; and
4. Independent work at home alone, in committees of adults, or in a properly supervised situation with children.